

Title: Medical Emergency Management Policy	Policy Number: 2.5
Approved by: Joe Holliday, MD, MPH	Program Area: Family Planning
Effective Date: 2/1/76	Revised Date: January 13, 2010

Purpose statement of policy:

To provide an environment that safely handles emergency situations involving clients and/or staff and that meets the standards in the Title X Guidelines (Sections 6.4 & 7.3).

Definitions:

Defined within the medical emergency policies the following areas must be addressed:

- A written plan must be in place for the management of on-site medical emergencies.
- Plans must, at a minimum, address vaso-vagal reactions, anaphylaxis, syncope, cardiac arrest, shock, hemorrhage, and respiratory difficulties.
- Protocols must be in place for emergencies requiring transport, after-hours management of contraceptive emergencies, and clinic emergencies.
- All staff must be familiar with these plans and protocols.
- Appropriate training, including training in CPR, should be available to staff and documentation of training dates maintained by the agency.
- Facilities must meet applicable standards established by the Federal, state and local governments (i.e., local fire, building and licensing codes).
- Facilities must be handicap accessible and must not discriminate on the basis of disability.
- Emergency situations may occur at any time. Written plans and procedures for the management of emergencies must be developed and made available to all staff.

Responsibilities:

It is the responsibility of the local health department and its designated personnel to develop, implement, and insure compliance among all staff on the administration of medical emergency management policies.

Policy:

The local health department will insure that written policies are in place that addresses the above required areas in the definition section for all medical emergency management issues.

Legal Authority:

This policy is based on Title X regulations (January, 2001) Sections 6.4 and 7.3 concerning medical and facility emergency management.

References:

Title X Guidelines can be accessed at:

https://www.grantsolutions.gov/gs/servlet/document.DownloadPdfPublicServlet?document_id=7157

Example policies may be obtained from the Women's Health Regional Nurse Consultants